



BULL CREEK PRIMARY SCHOOL

Canteen and P&C response to Coronavirus (COVID-19) to support and protect our school community

Plan developed by Kylie Atkin, Canteen Manager, and Cecilia Kevan, P&C President, on 3 June 2020 and will be reviewed during the July school holidays.

The Bull Creek Primary Canteen are as passionate about serving our school community as we are about looking after our school students and staff during these challenging times.

As the global Coronavirus (COVID-19) outbreak continues to evolve, we wanted to share with you some important information about the steps we're taking to minimise the risk of exposure to our school community and how we plan to support the provision of a food service in the coming weeks. This plan is consistent with the Western Australian Department of Education (DOE) *Term 2, 2020 Operating Guidelines for Western Australian Public Schools*

Health and hygiene in the canteen	
Commitment to cleaning and hygiene	<p>As a food service we already have high standards of cleaning and hygiene in place. However, this has been increased further by:</p> <ul style="list-style-type: none"> • increasing the frequency of cleaning and sanitising our canteen and food preparation stations where our fresh food is prepared • constantly monitoring health and hygiene practices with staff • providing hand sanitiser on each counter for students (where applicable) • ensuring all staff have completed FoodSafe food handler training
Staff wellbeing	<ul style="list-style-type: none"> • We are actively following all health and travel advice issued by the Australian Government, including mandatory isolation periods for all staff returning from travel. We would like to inform the school community that there is no travel history in the last month by any of canteen staff • We are also ensuring our staff are supported with clear health and hygiene protocols in the canteen, as well as providing the information and support to staff should they need to stay at home if they are unwell
Staff protocol	<ul style="list-style-type: none"> • Correct hand washing procedures will be followed e.g. before staff start handling food or go back to handling food after other tasks; upon entering and exiting the canteen • During service and whilst packing lunches staff will wear gloves (changing them regularly as needed i.e. between tasks) and use tongs to avoid touching food, packaging or making contact with others • Social distancing measures will be in place e.g. maintain minimum 1.5m physical distancing • Our canteen will be staffed by a small volunteer group to assist in reducing the number of people on site

Canteen service

Food service	<p>In line with DOE guidelines to protect our staff and students, the canteen will be providing a takeaway service only. This means our canteen will operate as follows:</p> <p>Placing orders</p> <ul style="list-style-type: none"> • No orders from parents will be taken at the canteen counter • Parents/students to order online via www.quickklik.com.au • For those who do not have access to online ordering facilities we ask that these procedures are adopted: <ul style="list-style-type: none"> • place the order and money in a sealed envelope • student s can drop the order at the canteen by 8.50am • use correct money • canteen staff will use gloves to count money and collate orders; and dispose of gloves before commencing other tasks <p>Collecting orders</p> <ul style="list-style-type: none"> • Collection of orders will be supervised by the Canteen Manager and social distancing measures will be in place, encouraging students to maintain minimum 1.5m physical distance • Hand sanitiser will be made available to students and they will be asked to sanitise their hands before taking the lunch order basket <p>Service and break times</p> <ul style="list-style-type: none"> • DOE guidelines state canteens can provide over the counter service; <ul style="list-style-type: none"> • at our school we won't be providing over the counter sales for the time being. This will be reviewed over the school holidays.
Opening times	<ul style="list-style-type: none"> • During Term 2 our canteen will be open based on the number of students attending school and using the canteen • We will regularly update the school community as our opening hours change via the P&C Facebook page and year group Facebook pages. • Week 7: <ul style="list-style-type: none"> - The canteen will be Closed Monday 8 June and Wednesday 10 June and OPEN FRIDAY 12 JUNE 2020 - The service will include lunch only • Week 8: <ul style="list-style-type: none"> - The canteen will be open Monday 15 June, Wednesday 17 June and Friday 19 June 2020 - The service will include lunch only • Week 9: <ul style="list-style-type: none"> - The canteen will be open Monday 22 June, Wednesday 24 June and Friday 26 June 2020 - The service will include lunch only • Week 10: <ul style="list-style-type: none"> - The canteen will be open Monday 29 June, Wednesday 1 July and Friday 3 July 2020 - The service will include lunch only

Menu changes	<ul style="list-style-type: none">• There will be some delicious and healthy items available, however the range of choices may be smaller than our regular menu due to supply issues`• For updates on the menu, see the P&C Facebook page.
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