



MOBILE PHONE POLICY

Mobile Phones are an important part of today's society and the usage of them ensures that students are part of their social circles at all times. Between the hours of 8:30am-3:05pm mobile phones will not be used by students for any communication purposes. The Education Department policy sets minimum requirements for schools, with which Principals must comply, including:

Kindergarten to Year 6 students:

- ❖ *are not permitted to have a mobile phone in their possession during the school day unless the student has been granted an exemption for the following uses of mobile phones:
to monitor a health condition as part of a school approved documented health care plan; or for a particular educational purpose under the direct instruction of a teacher; or with permission of a teacher for a specified purpose.*
- ❖ *put their smart watches in 'aeroplane mode' so phone calls and messages cannot be sent or received during the school day;*

Mobile phones are to be handed in to the office, for safe keeping, when students arrive at school and collected at the end of the day.

If students wish to communicate to their parents, then they may use the office phones.

If a student uses a mobile phone, then the following shall occur:

1st Instance: Phone will be confiscated by staff member and put in a safe place upon collection at the end of the day. Staff member will have a coaching conversation with student.

2nd Instance: Phone will be confiscated by staff member and given to the Principal or Associate Principal. Conversation will be had between student and Administration member. Phone call will occur to parent about situation.

3rd Instance: Meeting will be held between student, parent or guardian and administration team. All parties shall agree upon consequence.

Staff are requested not to use mobile phones in class unless for educational purposes.