



32 Hardy Street

Bull Creek Western Australia 6149

Tel: 08 6216 4400

Minutes of meeting Wednesday 2 November 2022

ATTENDEES: Chairperson: Darren Roberts

Staff Representatives: Sharon Marchenko (Principal), Tracey Owen (Associate Principal), Julie McCarthy (Associate Principal), Amanda Allier (Teacher) & Natasha Francis (Teacher).

Parent Representatives: Paige Goodsell, Hari Kirupananther, Hana McDonald & Scott Payne

Community Representatives: Rasa Subramaniam & Sara Di Candilo

1.0	Welcome and apologies	ACTIONS
1.1	Opening and welcome. The meeting was opened by Darren at 4.34pm	
1.2	Apologies: Paige Goodsell, Natasha Francis, Sara Di Candilo, Hari Kirupananther	
1.3	Confirmation of Agenda. The Board confirmed the agenda for the meeting of Wednesday 2 November 2022. Agenda 1. Welcome – Conflicts of Interest – Darren 2. Previous Minutes – Darren 3. Public School Review – Darren 4. NAPLAN / PEAC – Julie 5. Contributions & Charges– Sharon 6. School Development Days – Tracey 7. Board Effectiveness Survey - Julie 8. Aussie Optimism - Tracey 9. CRE – Sharon 10. SunSmart Policy - Julie 11. Board Tenure - Darren 12. Annual Open Meeting - Sharon 13. General Business - Darren	
2.0	Disclosure of interest	
2.1	The Board noted that there were no real, perceived or potential conflicts of interest experienced by any member in relation to the items on the November 2 Meeting agenda. An example of a conflict of interest would be if the school was purchasing new school uniforms and you were a uniform supplier, it would be a conflict of interest. This would need to be disclosed.	
3.0	Minutes of previous meeting	
3.1	Review minutes of previous meeting. Minutes from 7 September 2022 meeting will be signed by Board Chair, Darren Roberts. Rasa motioned that the previous minutes were correct. Amanda seconded the motion. All members agreed that the previous Minutes were correct.	Minutes to be forwarded to all Board members in a timely manner. On receiving the Minutes, members have one week in which to reply to Darren or Sharon with feedback.
3.2	Actions arising from the previous meeting. Student Voice	Student Voice-we haven't had an opportunity as a staff to discuss this.

4.0	Priority item A	
Rasa	Rasa indicated he was disappointed with the way in which certain members criticized staff during the last meeting and beyond. If you have issues, go through the Chair and follow protocols. Members agreed that we must follow suitable practices.	
Darren	Public School Review Darren and some members of the P&C were interviewed by the reviewers. Very positive response by reviewers at the way in which the community were involved in the development of the Values, Vision and Business Plan. The reviewers will give commendations and recommendations, most of which we had already indicated in our Planned Actions. The process was extremely time consuming and took away time that we could have been doing our core business at school. There should be a template for all schools to follow. It was good to celebrate the positive aspects of our school. They will be back in 3 years. Scott- took Admin away from core business-a time-wasting directive by the Department. Distractive for staff when they could be productive with essential school matters. Sharon- the process is good as it targets medium performing schools to do better and it was an opportunity to for us to celebrate our many successes. We were extremely proud of the staff who represented our school with their knowledge and professionalism. They validated and corroborated the information which was submitted.	
Julie	NAPLAN / PEAC PowerPoint Presentation Scott-community perception of NAPLAN is not very positive. When celebrating results with community, Scott suggested we don't mention NAPLAN, but instead indicate that data shows our whole school processes are working and making a positive impact on student results. We need to be very careful how we present student results to the school community. Parents of students not performing well receive assistance from teachers. Business Plan Targets- we have achieved beyond all the BP targets in all learning areas. Our outstanding results need to be celebrated.	
Sharon	Contributions & Charges 2023 This document has been scrutinized, feedback provided and amendments made. It complies with all relevant Department of education guidelines and regulations. Athletics has been removed as it is considered core curriculum. Reading Eggs is not core curriculum therefore it is included in Fees and Charges. Reading Eggs was introduced during COVID to enable access to students at home. Total costs are within Department guidelines. Scott-compare Voluntary Contributions from year to year. Darren motioned that be the Contributions and Charges for 2023 be approved by the board. Rasa seconded the motion. Board approved the 2023 Contributions and Charges.	
Tracey	School Development Days 2023 Term 1 -Set by Dept-Jan 30 Jan 31 Term 2 -Network day- 24 April Term 3 -17 July Term 4- 9 October ,15 December Board approved School Development Days for 2023.	

Julie	Board Effectiveness Survey 2022 As time was running out, members received a QR Code and a link for them to complete the survey at home. For members who were not in attendance, the link and QR code are below. Please complete the survey by Wednesday 16 November 2022. https://www.schoolsurvey.edu.au/s/TwKmSmLh Access Code: J9UCbeNQ 	Please complete the survey by Wednesday 16 November 2022.
Tracey	Aussie Optimism Mental Health program to be used across the school to teach mental health strategies. Scott-this program has been utilised for about 20 years and is evidence driven. Curtin University delivers and monitors this program, making appropriate changes when required. Whole school scope and sequence is being developed to ensure there are no gaps and all areas are taught. Structured across a 10-week program which makes it user friendly for teachers to implement in the classroom.	
Sharon	Christian Religious Education (CRE) Bahai Last survey in 2021 -85% of staff voted no, 15% responded yes when asked if they would like to see Christian Religious Education and Bahai continue. Board's role is "To provide advice to the principal of the school on: a) a general policy concerning the use in school activities of prayers, songs and material based on religious, spiritual or moral values being used in a school activity as part of religious education; and b) allowing time for the special religious education of students in the school, but the total number of hours so allowed in a school year is not to exceed 40 " Points for consideration: Crowded curriculum already and three significant changes in 2023 in the Mathematics, English (Phonics) and Health curriculum areas. Disruptive and encroaches on prime teaching time. We have a diverse /multicultural school community and cannot address the religious needs of each group. Massive amount of extra work for Tracey at the start of the year. Respect the request of the majority of our professional staff. Lost learning time over primary school years. Like schools don't participate in CRE.	



	Students who are late to class cause interruptions. This is disrespectful to the teachers. Monday morning-no routine, students going to different classes which causes major disruptions. Bahai students return to class hyped up. Lots of extra work for office staff. COVID impact has taken its toll on staff health and wellbeing. Parents can take children to religious activity of their choice out of school hours. Process: Ultimately it is the Principal's decision. Darren: There is history behind the process; it was not done in a proper manner previously. Darren: Historically, some parents might be offended at it being cancelled, we will need to be careful/strategic when we make the change. Values are still being taught in classrooms and at a school level. Scott- absolutely supports the school's decision. The implementation of Aussie optimism is more useful to student wellness and welfare. Sharon- carefully considered each year to be culturally inclusive, this is not a decision taken lightly. Tracey- we review all our policies each year, not just this one. Hana- Framing the changes will be important, we are still teaching values at school. Tracey-there are always opportunities for the CRE/ Bahai providers to volunteer in the school. Scott- A list of options for parents regarding availability of local religious activities outside school would be beneficial. Neutralize BCPS from religious points of view. Hana- motioned that the Board support the removal of Christian Religious Education and Bahai in 2023. Scott seconded the motion. All Members agreed to support the school's decision.	
Julie	SunSmart Policy Following input from members, adjustments have been made to this document. Rasa-motioned the Board endorse the SunSmart Policy. Hana-seconded the motion. All members agreed to endorse the SunSmart Policy.	
Darren	Board Tenure We need to comply with guidelines and our handbook. Paige 2022 is the last year of a 3-year tenure - Darren to send Julie Minutes indicating whether Paige's time has been extended. 2019 Minutes, 22 May- it was recorded that the board members to remain at 4 parents, 4 community members and 4 staff. The majority of members to be parents/ community. We need to attract more community members. Sharon proposed we have 3 community members and 5 parent members. Maybe with the option of having community members have a guest appearance. This could give the school the opportunity for our results to be filtered out to the community. Ensure there are adequate number of members to take over as Chair etc Scott- & Hana- it shouldn't be an issue to have more parents and this will enhance the Board. They support this change and it shouldn't be problematic.	Darren to send Julie Minutes indicating whether Paige's time has been extended.

Sharon	Darren- ask new owners of the Bull Creek Shopping Centre if they would be interested in becoming board members, or maybe even the Centre Manager may be approached. Scott- parent members can transition to community members when their children leave our school eg Darren, Sara We already have an expression of interest from a parent wanting to join the board. Amanda: Is there an opportunity for a high school staff member to be on the Board?	Further discussion required on this topic.
	Annual Open Meeting- Date and time to be confirmed. To encourage more people to attend: Timing of event After an assembly- members like this idea. Email Darren/ Sharon if you have any ideas to coax parents to come to open meeting.	Email Darren/ Sharon if you have any ideas to coax parents to come to open meeting.
Darren	General Business Sharon- All members are required to complete the Aboriginal and Torres Strait Islander Professional Development. We will inform members of the logistics as soon as possible.	Inform members of the logistics of completing the Professional Development as soon as possible.
7.0	Reports and operational matters	
7.1		
8.0	Other business	
	Student Voice next meeting	
9.0	Next meeting	
	The next meeting will be on Wednesday 30 November at 4.30pm in the school board room. Annual Open meeting date and time to be confirmed. Carry Over to next meeting: Student Voice Board Tenure/Members	
10.0	Attachments	
	• SunSmart Policy • Board Effectiveness Survey 2022 QR Code/Link- included in Minutes. • Contributions and Charges 2023	
11.0	Meeting close/adjournment/next meeting	
	The meeting was closed by Darren Roberts at 6.08pm. The next meeting will be on Wednesday 30 November at 4.30pm in the school board room. Annual Open meeting date and time to be confirmed.	Information is to be sent to members 1 week prior to meeting.

Signed (Chair)

Date:

30/11/22

