



P&C MINUTES

Bull Creek Primary School Parents and Citizens Association

22 October 2022 at 6.30pm via Microsoft Teams online

In Attendance

Teams: Martin Lau (ML) – *Acting Chair*, Ana Haynes (AH), Helen Britza (HB), Janelle Osenton (JO), Julie McCarthy (JM), Jude Rangiheta – *Teacher LDC* (JR), Maria Masilang (MM), Rachel King (RK), Sharon Marchenko (SM), Tahmina Anwari (TA)

Apologies: Amanda Green (AG) *at World Ironman Championship Utah USA*, Chris Hodson (CH), Hari Kirupanantler (HK), Ivonne Whitehouse (IV), Katharina Martin (KM), Nicky Stott (NS), Michelle Cronin (MC), Olivia Watling (OW), Samiha Olwen (SO), Tracey Owen (TO)

Approval of Minutes

Previous minutes approved. Motioned by SM, seconded by JM.

Business Arising from Previous Minutes

1. Fathers Day – approx. 200 people attended, great atmosphere. Thanks to Michelle, Amanda, Nicky, Alex, Liv, Vyanne and Helen for serving everyone.
2. P&C Fees – not changing the fees due to general cost of living already going up and not wanting to add financial pressure. P&C still ok to ask parents who aren't volunteering to consider contributing more.
3. Recycling bin for canteen – 1100L yellow lid recycling bin (containers, paper, cardboard) already arrived in canteen. School is paying for it. Up to Kylie/Liv to put it out for servicing on time each fortnight. As it's a larger bin it could take the larger cardboard boxes from throughout the school. Book club get a lot of boxes that could go in it.

Vice President's Report (ML)

Thanks to Amanda and the Fundraising Committee for organising the Colour Run.

Thanks to Katharina Martin and her family for organising Lanternenlauf.

Thanks to the school for a very well organised faction carnival and congratulations on winning the interschool.

Treasurers' Report (MM)

See attached report which was circulated prior to the meeting. Thanks MM.

Citizenship Awards – 16 vouchers at \$20 each for Celebration Night (15 classes + LDC) = \$320. Already pre-approved in budget.

Additional \$750 approved for Paul Litherland, taking total for Paul Litherland to \$1500. JM to book for early 2023.

Committee Reports

BOOK CLUB (AH)

Last order is out now. It's a Christmas issue. Connect notice and newsletter to remind people to use their vouchers.

Samiha provided the following report prior to the meeting:

By the end of last year (2021) a total of \$686 credit was transferred to Nola for library. Book club had \$189 in Rewards at the beginning of this year.

Rewards earned from orders on issues up to issue 6 are \$1193.

In total, we had \$1382 in Rewards from this year and last year's rollover.

Rewards issued by Book Club this year equals \$980 in total including:

- 6 x \$50 class Vouchers (\$300)
- 19 x \$20 Student Vouchers for Bull Creek Got Talent (\$380)
- 1 x \$100 Class Voucher for Ms. Bolton's Reading Eggs Challenge
- 15 x \$20 Aussie of the month vouchers (\$300) *Note: 5 more to be issued by the end of the year.*

The total Rewards redeemed by students and teachers were \$374. Therefore there are lots of unredeemed orders to be claimed this month.

Any unclaimed credits will be issued to Nola in the library. *Note: we have still not had confirmation of what Nola has spent previous bookclub allocation on.*

To increase transparency of what Book Club do AH would like more promotion of the Book Club activities via the newsletter, and reminders via Connect. JO pointed out that the P&C as a whole need to be conscious of the messages we are putting out as we have a lot of overlapping activities. Book Club shouldn't become a social pressure as it's a luxury for families than can regularly afford to buy new books. However, it is recognised what a great role that Book Club provides in encouraging reading and raising funds for the school. The sub-committee's efforts are appreciated.

NS requested the P&C consider a Scholastic Fair at Celebration night. Admin were concerned that Celebration Night is not the correct event for this. Also, these stalls often need to be booked well in advance (over 12 months if its being held during book week). P&C to consider it for the welcome picnic. Or consider the Good

Sammy option of providing second hand books instead. But Good Sammy would be more work than the Scholastic option.

AH would like to put a street library in. SM/JM to consider a potential location for the street library. AH/JO to talk to Tom Savage to see if he'll make it. Or whether the P&C fund one. TA offered to get grant funding. JO welcomed the consideration of grant funding but ideally for bigger items like the shade sales/ faction marquees which are more costly. JO to provide starter books from Good Sammy for street library.

CANTEEN

No update

UNIFORM SHOP

No update as AG away. *Note: AG asked JO to flag the potential for a price rise in uniform for 2023 to be discussed and formalised at the next meeting.*

FUNDRAISING COMMITTEE (HB)

Colour Fun Run - raised approximately \$7,500. 40% goes to the organisers for equipment, prizes, administration costs so the P&C receive \$4,600, making it our best fundraiser for fairly minimal effort.

In future years we could use our own fundraising platform, make our own dyes etc and buy our own prizes, but this would be a lot of extra work, so unless a volunteer is prepared to come forward to organise that we'll book in with Australian Fundraising for next year.

ALL AGREED that since its currently still the same handful of people doing most of the organising then we'll continue to outsource it and book it in for Term 3 2023.

If we book now we get the early bird special. JM noted that swimming lessons are the last two weeks of Term 3, so an alternative date may need to be considered and confirmed at the next P&C meeting.

Prizes have arrived. AH can help to distribute them. Fundraising Committee waiting for AG return prior to packing and circulating prizes.

For 2023 – likely to make it an obstacle course. Consider more hoses, this year there was only 1 plus the run through gate. Please provide a bigger space for kindy/PP's. Consider a separate warm up coordinator for PP/K to make it easier to follow.

Overall a very successful, popular and well received event.

Welcome Picnic – Term 1 2023 – 17th Feb - Friday of week 3. Community building, rather than fundraising event.. Proposed activities include music, sidewalk chalk, food trucks, glitter tattoos and lawn games. JR has offered to do face painting at the event as long as it is covered under P&C insurances. JO to confirm insurance cover. HB's daughter would also like to do face painting at the event. P&C to pay for the face paint. HB to confirm budget at next event.

Movie Night – week 9 Term 1 2023- Fundraising committee are trying to decide whether P&C do this event onsite, or outsource it. HB asked whether we could open it up to the general community. SM discouraged this as it means parents would need to be more vigilant with their children. School families are generally respectful of the school rules. If outsiders came we might need to consider security and alcohol management. Committee are also considering Murdoch Outdoor Cinemas as an alternative.

Celebration Night bbq – Pauline Hough (Chaplin) has organised volunteers from her church. Chris Hodson will liaise with her re: numbers, timing. CH to purchase all food, ice, drinks and organise set up/pack down on the night with other P&C members. \$1,500 tentatively approved in the budget incase Dr Jags or other sponsorship not available. 550 people catered for in 2021, including 50 vegetarian burgers, 150 hamburgers, 350 hotdogs, 90 drinks. SM/ JM stated that no ice cream truck should be booked for the event.

PLAYGROUND COMMITTEE (JO)

Busy Bee – Admin provided a good list of additional tasks to be completed, however they were only received after the Playground committee meeting last week. JO to identify and purchase equipment required. Should be able to purchase within pre-approved budget of \$1,000. Not many volunteers have registered. Weather due to be overcast/ light rain. Everyone please promote via networks, including ML to promote on Fathering Project page.

Ship Shape Project – JO, OW, SM and Leeanne Chapelhow met to discuss this just prior to tonight's meeting. Admin want to change the scope of the project to be an obstacle course including 2 or 3 fitness equipment stations around the oval, rather than around the existing large playground. Each piece of equipment would have a rubberised matting to make maintenance easier. JO to speak to City of Melville to see if we can change the scope of works that much. If yes, then we'll request to change it to a replacement for the spider playground. If we can't get the spider playground replacement we'll request the alternative obstacle course around the oval.

FATHERING PROJECT

Dads and kids camp out proceeding Sat 19th November. ML to do more promotion once the busy bee is complete including flyer, Connect Notice and WhatsApp message.
It's a camping and bonding event not fundraising.
Pizza truck, ice cream truck and coffee vans have been organised.

Principal's Report (SM)

See attached report.

Discussion:

BYOD – more notices to go out soon. AH noted that Winthrop IT service delivery was very delayed, equipment came without JAMF pre-installed, and was very poorly packed. JM to book Paul Litherland and IT guy in for early 2023.

Author incursion went well. HB passed on very positive feedback from her kids and other parents. JM reiterated this is part of the program supporting the 'whole child' and fits in with the bike incursions, environmental activities, sporting activities, choir/ music and literacy activities.

NAPLAN – excellent results. Year 3 & 5 were outstanding compared to other 'like' schools. A few students outshone like schools. This was the result of a whole school effort – teachers, early childhood support, reading programs, cars & stars comprehension strategy. It was agreed these positive results should be celebrated and widely announced. Next year NAPLAN will be held week 7 of Term 1.

Thank you morning tea reminder – P&C we hope you can make it to the morning tea. Please RSVP.

Assemblies are back in person. HB commented on the very positive atmosphere and the sense of community with everyone being able to be there in person.

Correspondence

- Entertainment Book has been providing reminders about specials and deals. Fundraising Committee to consider promoting it.
- Square – information regarding an essential Point of Sale software upgrade. AG to check if this is relevant to us.

General business

1. LOSCII – finish up at the end of this year. An expression of interest, then a tender was conducted by a panel. It was time consuming and comprehensive. Camp Australia provided the best value for money. They accept kindy kids, have more flexible systems, provide more financial input to the school. They have a good range of incursions. The fees are very similar to Loscii's. Expecting it will take the same capacity as Loscii, maybe slightly more kids. SM and Leeanne working to secure the contract details asap. An information night will be held soon. SM queried whether it would be held on the same night as the P&C meeting. JO indicated few P&C parents currently use LOSCII so it could be any night.
2. Replacement of QuickCliq – ML provided an options matrix comparing different payment solutions including Spriggy, Qkr and Flexischool. *See separate attachment circulated prior to the meeting.* ML recommended the school consider Qkr as the school already has a CommBank account, and if the school did adopt Qkr then the P&C could align with that. It has the lowest fees. SM stated that the school would not try to align with these payment solutions. The school is committed to trialing the new version of Connect which includes the option of a payment system, online forms, attendance register, excursion notices and notifications. Qkr is the least user friendly for the canteen and uniform shop, since the school would not be adopting it, it was ruled out as an option. ML to arrange for Kylie Aitken, OW and AG to trial Spriggy and Flexischool to consider which they prefer to make a recommendation for our next meeting so that it could be integrated for the commencement of 2023.
ML to confirm:
 - What happens if parents have credit already with QuickCliq – would it be rolled over?
 - Do they have a good integration system to migrate all the data from QuickCliq into their software program?
 - Will it be able to be set up in time for the new calendar year so parents can order uniforms. We'll need to manage communication asap.
3. Use of roundup/ glyphosphate for weeds. The Playground Committee had noted some weeding tasks for the busy bee that were now obsolete because it appeared that glyphosphate had been used to manage the weeds along the fenceline and poles. The Playground Committee were concerned about the health implications of using these products so close to contact with kids. JO's children grabbed a handful of weeds that had been treated, it is likely that other kindy and PP kids would do the same. HK was concerned about the health impacts and half life of the product, especially given his professional knowledge of the impacts of cancer causing agents. The Playground Committee acknowledge that this material is accepted for use by local government and the Department but if possible it was requested that a lower toxicity product, lower application rate or alternative product (if

available) be used. And where the product does have to be used that it is used over school holidays or out of school hours to optimise the time it has to dissipate prior to children being exposed to it.

4. Grants

Following from BookClub discussion above re: grants. SM has applied for SunSmart grant for shade sails for the main playground. If TA finds a grant for the marquees for the factions that would be helpful.

Approx \$6,500 for 4 marquees.

Sam Lim at Tangney Electorate currently has \$1000 grants available

SM to be meeting with Dr Jags re: various initiatives including funding and will ask about funding the food for celebration night.

Next Meeting

Consider the proposed event calendar for 2023.

Discuss the current members intent to continue in 2023, particularly executive and sub-committees chairs to determine any handovers / gaps to be filled.

22 October 2022

Meeting Closed

8.14pm



Creek 32 Hardy Street
Bull Western Australia 6149

Tel: 08 6216 4400

Email: bullcreek.ps@education.wa.edu.au

Principal's Report P&C T4 – W3

Public School Review

Thank you to Nicky, Janelle, Martin and Darren (School Board Chair) for meeting with the review team to discuss our school. The review was very successful, and the findings gave our school many commendations with a few recommendations to work on as part of our school improvement journey. The recommendations are ideas we planned to action in the next three years. Thank you again for your time and positive feedback about our school.

Colour Run

Thank you to Amanda for coordinating the event again and to all other P&C members and parents who assisted on the day. This event gets better each year and the staff and students enjoy the day, this year's warm up was fabulous.

Busy Bee

Thank you to Janelle for organising the Busy Bee. It will run smoothly with your fabulous task list, Bunnings list and roster. Thank you to Nicky for organising the lunch and a general thank you to all families and staff that are giving up their weekend time to make our school a better place.

Interschool Athletics

Woohoo we won both trophies. Our students should be commended on their effort and behaviour on the day, they were outstanding, and the results reflect this. Thank you to Mr Tisdale, Mrs McCarthy, Mrs Simon, Ms Di Fonzo and Nicky Stott for preparing and training the students.

BYOD Program

The Year 3 will be starting BYOD next year with a roll over effect. There will be more Connect messages coming out soon regarding the timeline.

Fathering Project – Dad's Camp Out

Thank you to Martin for coordinating this year's event again. I appreciate all the time you put into championing the Fathering Project at our school. I am sure all the Dad's and kids will have fun again this year. The flyer looks fabulous and your food organisation makes it easier for all.

Music Assembly

This Friday all the IMSS students will be showcasing their amazing talents at the Music Assembly. I look forward to seeing their performances.

World Teachers' Day

This Friday the staff will be celebrating World Teachers' Day following the theme Hats Off To Teachers. Please thank your child's teacher on Friday.

Sharon Marchenko

Bull Creek Primary School P&C Association

Treasurer's Report as at 30 Sep 2022

General P&C Account

Cash Book Reconciliation

Cash Book Balance as at		30 September 2022	
(as per attached Bank Account Reconciliation)		\$	60,299.37
<i>Less</i>	Working Capital requirement	\$	(6,000.00)
<i>Subtotal</i>		\$	54,299.37
<i>Less</i>	Committed Funds:		
	Swimming caps	\$	(200.00)
	Ship Shape Nature Circuit (due July 2023)	\$	(19,550.00)
	Year 6 graduation	\$	(800.00)
	Administration costs	\$	(1,000.00)
	Fees (Quickcliq, Square, Insurances, Affiliation)	\$	(2,500.00)
	SignUp membership	\$	(200.00)
	Celebration night book vouchers (Endeavour Awards)	\$	(360.00)
	Fathering Project Membership	\$	(1,000.00)
	Busy Bee Materials	\$	(1,000.00)
	Paul Litherland	\$	(750.00)
	Sculpture Walk	\$	(250.00)
	Uniforms	\$	(8,000.00)
	Tear drop flags	\$	(1,500.00)
<i>Subtotal</i>		\$	(37,110.00)
Funds available for allocation:		\$	17,189.37
Note:			
Swimming caps - still required?			

Income and Expenditure Statement

The P&C reports a year-to-date operating profit of \$19,634.37 as at the end of September 2022. This was boosted by the following income:

- Disco profit \$1,772.93 (\$2,856.90 sales - \$1,083.97 expenses)

Bull Creek Primary School P&C Association

Treasurer's Report as at 30 Sep 2022

- Laternenlauf profit \$1,012.66 (\$2,748.98 sales which comprised \$2,225.50 from online orders + \$276.68 Squares + \$216.80 cash sales which was only remitted in October, less expenses totalling \$1,706.32)
- \$556.80 - Wise Wine Donation, and
- Color Fun Run profit of \$4,320.40 (\$7,715.00 amount raised less – \$3,394.60 Go Fund charges); note that of the \$7,715.00 raised, only \$6,342.50 total was received from Go Fund Raise to date. (\$1,465.00 remitted on Sep and \$4737.50 + \$140.00 remitted in Oct). The discrepancy amounting to \$1,372.50 is likely from cash donations that are yet to be received.

Thanks to all the lovely people who took the time to contribute and participate in our Disco, Laternenlauf and Color Fun Run Fund Raising. I am confident that the Disco and Laternenlauf Fund Raising in addition to the successful Color Fun Run will further improve P&C's financial position.

Donations from the P&C to Bull Creek PS in 2022

IPAD Chargers	\$3,911.48
Bike Path K/PP	\$4,420.00

To date total payment made to school for the month of August is \$ 8,331.48.

Canteen Account

Cash Book Reconciliation

Cash Book Balance as at 30th of September (as per attached Bank Reconciliation) is \$19,547.82. Note that extra \$2,225.50 was sales from the Laternenlauf.

Income & Expenditure Statement

The canteen's monthly profit for September is \$ 5,353.15 and a loss of \$1,252.16 for the month of August which brings the year-to-date profit to \$3,376.60

Total expenses in this report includes the following:

- Food purchases \$ 21,493.32 (\$ 13,576.11 and \$7,917.21 for August and September, respectively)
- Petty cash (food) \$ 2,000 (\$ 1,200.00 and \$ 800.00 for August and September, respectively)
- Wages \$ 9,603.61 (\$ 5,678.02 and \$ 3,925.59 for August and September, respectively)

Appendices

1. General P&C – Cash Book Reconciliation
2. General P&C – Income and Expenditure Statement
3. Canteen – Cash Book Reconciliation
4. Canteen – Income and Expenditure Statement

Bullcreek Primary School
P&C Account Statement

Month

Sep 2022

Account Numbers

016268 219732919, 016268
219732935

Date	Details	Income Value (\$)	Income Category	Cheque Number	Outgoing Value (\$)	Outgoing Category
General Account - 016268 219732919						
02/09/22	Uniform Sales - Online	\$ 245.00	Uniforms - Online		\$ 6.20	QC Commission
6/09/22	Uniform Sales - Card	\$ 40.50	Uniforms - Cards		\$ 0.51	Squares Fee
9/09/22	Uniform Sales - Online	\$ 169.00	Uniforms - Online		\$ 4.28	QC Commission
13/09/22	Uniform Sales - Card	\$ 74.91	Uniforms - Cards		\$ 0.94	Squares Fee
	Uniform Sales - Cash	\$ 250.00	Uniforms - Cash			
	Reimbursement for Father's S - Martin Lau				\$ 423.97	Miscellaneous
16/09/22	Uniform Sales - Online	\$ 50.00	Uniforms - Online		\$ 1.26	QC Commission
	Australian Grown				\$ 828.85	Uniforms - Costs
	Pre- purchase Budget for Laternauf - Katharina				\$ 2,500.00	Fund Raising
19/09/22	Go Fund Raise PTY	\$ 1,465.00	Fund Raising - Cards			
23/09/22	Uniform Sales - Online	\$ 62.00	Uniforms - Online		\$ 1.57	QC Commission
26/09/22	Laternauf - Ana Molnar	\$ 1,070.36	Fund Raising - Cash			
29/09/22	WA Return Cycle	\$ 87.90	Miscellaneous			
Savings Account - 016268 219732935						
30/09/22	Credit Interest	\$ 13.44	Interest			

Income Summary

Interest	\$	13.44
Facilities Room	\$	-
Miscellaneous	\$	87.90
School Banking Comm.	\$	-
P & C Subs.		
Fund Raising - Cash	\$	1,070.36
Fund Raising - Cards	\$	1,465.00
Uniforms - Cash	\$	250.00
Uniforms - Online	\$	526.00
Uniforms - Cards	\$	115.41
Voluntary Contribs	\$	-
Morning Teas	\$	-

Total income for month : \$ 3,528.11

Expenditure Summary

Fund Raising	\$	2,500.00
Uniforms - Costs	\$	828.85
Uniforms - Refunds	\$	-
Bull Creek Primary	\$	-
Pre primary	\$	-
Audit	\$	-
Miscellaneous	\$	423.97
Insurance	\$	-
Petty Cash	\$	-
QC Commission	\$	13.31
Squares Fee	\$	1.45

Total outgoings for month : \$ 3,767.58

Account Reconciliation

Cash Book Balance : START OF MONTH	\$ 60,538.84
Plus Receipts (Income)	\$ 3,528.11
Less Payments (Expenditure)	\$ 3,767.58
Cash Book Balance : END OF MONTH	\$ 60,299.37

Represented by:

Bank Balance : END OF MONTH	\$ 60,299.37
Less Unpresented Cheques	\$ -
Plus Outstanding Deposits	\$ -
Total (Required to equal cash book balance)	\$ 60,299.37

Is account correctly reconciled ?

YES

Unpresented Cheques:

Date	Cheque No.	Amount

Outstanding Deposits:

Description	Amount

Bull Creek Primary School - P&C Association General Account
Monthly Income Statement for Year Ending 31st December 2022
As at 30 Sep 2022

Income	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD	Last Yr Total
Interest Income	0.64	0.59	0.65	0.60	0.67	1.19	5.50	10.74	13.44				34.02	23.00
Sales - Uniform Shop (cash)		843.00			405.00	2,390.30		1,574.97	250.00				5,463.27	2,334.00
Sales - Uniform Shop (online)	2,473.00	1,897.76	856.00	556.00	920.00	662.00	464.00	733.01	526.00				9,087.77	15,913.82
Sales - Uniform Shop (cards)	4,057.69	1,117.84	725.51	101.90	1,678.35	604.26	586.95	459.58	115.41				9,447.49	14,658.40
School Banking Commission													0.00	0.00
P & C Subscriptions			28.00										28.00	28.00
Fund Raising (cash)	14.00	23.90	258.00	106.70	1,434.65		99.70	2,856.90	1,070.36				5,864.21	45,042.60
Fund Raising (cards)								556.80	1,465.00				2,021.80	2,389.23
Sundry/Misc.				42.00				154.00	87.90				283.90	0.00
P & C Voluntary Contribs					60.00	8,250.00							8,310.00	10,350.00
Assembly Tea & Coffee													0.00	0.00
Total Income	6,545.33	3,883.09	1,868.16	807.20	4,498.67	11,907.75	1,156.15	6,346.00	3,528.11	0.00	0.00	0.00	40,540.46	90,739.05
Expenses														
Fundraising Costs						703.37		1,083.97	2,500.00				4,287.34	8,972.52
Uniform - Costs		4,369.98	752.40	2,247.80	401.78	2,520.11	1,220.18		828.85				12,341.10	23,265.41
Uniform - Refunds													0.00	0.00
Audit Fees													0.00	0.00
Miscellaneous				30.00	118.00	936.45	197.20		423.97				1,705.62	1,774.89
Insurance						1,169.37	945.00						2,114.37	859.00
Affiliation Fees													0.00	0.00
Petty Cash													0.00	0.00
Reimbursements													0.00	0.00
Quick Cliq Commissions	78.89	53.62	27.30	17.74	29.34	17.30	11.74	18.55	13.31				267.79	464.36
Squares Fee	77.13	25.08	13.80	1.94	31.94	11.48	11.14	15.91	1.45				189.87	311.94
Total Expenditure	156.02	4,448.68	793.50	2,297.48	581.06	5,358.08	2,385.26	1,118.43	3,767.58	0.00	0.00	0.00	20,906.09	35,648.12
Profit & (Loss)	6,389.31	-565.59	1,074.66	-1,490.28	3,917.61	6,549.67	-1,229.11	5,227.57	-239.47	0.00	0.00	0.00	19,634.37	55,090.93
Donations to School														
Transfers to/(from) canteen				10,000.00	3,167.00	31,723.50		8,331.48					53,221.98	18,487.00
Increase (Reduction) in Cash Surplus	6,389.31	-565.59	1,074.66	-11,490.28	750.61	-25,173.83	-1,229.11	-3,103.91	-239.47	0.00	0.00	0.00	-33,587.61	46,603.93
Cash Balance @ End of Mth	100,276.29	99,710.70	100,785.36	89,295.08	90,045.69	64,871.86	63,642.75	60,538.84	60,299.37					

Bullcreek Primary School
Canteen Statement



Month

Aug 2022

Account Number
016268 219732927

Date	Details	Income Value (\$)	Income Category	Cheque Number	Outgoing Value (\$)	Outgoing Category
1/08/22	Canteen Sales - Online	\$ 840.80	Online Sales		\$ 21.27	QC Commission
	Canteen Sales - Online	\$ 1,469.90	Online Sales		\$ 37.19	QC Commission
2/08/22	Canteen Sales - Cash	\$ 293.70	Cash Sales			
	Canteen Sales - Cash	\$ 431.30	Cash Sales			
	Canteen Sales - Cash	\$ 493.10	Cash Sales			
	City of Melville- Comm Health				\$ 229.50	Miscellaneous
	Petty Cash - Load & Go Card				\$ 400.00	Petty Cash
	Olivia Watling - Wages				\$ 588.84	Wages
	Snow Sushi				\$ 910.00	Food Purchase
	Kylie Atkin - Wages				\$ 1,247.00	Wages
3/08/22	Snow Sushi				\$ 307.00	Food Purchase
	Brownes				\$ 854.46	Food Purchase
4/08/22	The Distributors				\$ 644.75	Food Purchase
	Just Pizza				\$ 2,762.90	Food Purchase
5/08/22	Canteen Sales - Online	\$ 882.50	Online Sales		\$ 22.33	QC Commission
	Canteen Sales - Online	\$ 1,414.39	Online Sales		\$ 34.90	QC Commission
	Canteen Sales - Online	\$ 1,472.30	Online Sales		\$ 37.25	QC Commission
8/08/22	Snow Sushi				\$ 298.00	Food Purchase
	Perth Commercial Fridges- Oven				\$ 1,043.00	Equipment
12/08/22	Canteen Sales - Online	\$ 872.40	Online Sales		\$ 22.07	QC Commission
	Canteen Sales - Online	\$ 1,380.52	Online Sales		\$ 34.07	QC Commission
	Canteen Sales - Online	\$ 1,453.00	Online Sales		\$ 36.76	QC Commission
4/08/22	Petty Cash - Load & Go Card				\$ 400.00	Food Purchase
	Olivia Watling - Wages				\$ 545.02	Wages
	Kylie Atkin - Wages				\$ 1,416.00	Wages
	Snow Sushi				\$ 1,481.00	Food Purchase
18/08/22	Canteen Sales - Cash	\$ 465.60	Cash Sales			
	Canteen Sales - Cash	\$ 474.60	Cash Sales			
19/08/22	Canteen Sales - Online	\$ 1,034.90	Online Sales		\$ 26.18	QC Commission
	Canteen Sales - Online	\$ 1,380.52	Online Sales		\$ 34.07	QC Commission
	Canteen Sales - Online	\$ 1,418.70	Online Sales		\$ 35.89	QC Commission
23/08/22	Canteen Sales - Cash	\$ 75.00	Cash Sales			
	Canteen Sales - Cash	\$ 223.35	Cash Sales			
26/08/22	Canteen Sales - Online	\$ 861.30	Online Sales		\$ 21.79	QC Commission
	Canteen Sales - Online	\$ 1,453.10	Online Sales		\$ 36.76	QC Commission
	Canteen Sales - Online	\$ 1,477.21	Online Sales		\$ 37.29	QC Commission
29/08/22	Canteen Sales - Cash	\$ 495.60	Cash Sales			
	Canteen Sales - Cash	\$ 548.50	Cash Sales			
	Petty Cash - Load & Go Card				\$ 800.00	Petty Cash
30/08/22	Olivia Watling - Wages				\$ 513.16	Wages
	Kylie Atkin - Wages				\$ 1,368.00	Wages
	Snow Sushi				\$ 1,379.50	Food Purchase
31/08/22	The Distributors				\$ 1,804.30	Food Purchase
	Just Pizza				\$ 2,734.20	Food Purchase

Income Summary

Cash Sales	\$ 3,500.75
Interest	\$ -
Miscellaneous	\$ -
Online Sales	\$ 17,411.54
Card Sales	\$ -
Other	\$ -
	\$ -
	\$ -
	\$ -
	\$ -

Total income for month : \$ 20,912.29

Expenditure Summary

Wages	\$ 5,678.02
Food Purchase	\$ 13,576.11
Equipment	\$ 1,043.00
Petty Cash	\$ 1,200.00
Taxation	\$ -
Miscellaneous	\$ 229.50
Superannuation	\$ -
QC Commission	\$ 437.82
Card Refunds	\$ -

Total outgoings for month : \$ 22,164.45

Account Reconciliation

Cash Book Balance : START OF MONTH	\$ 15,446.83
Plus Receipts (Income)	\$ 20,912.29
Less Payments (Expenditure)	\$ 22,164.45
Cash Book Balance : END OF MONTH	\$ 14,194.67

Represented by:

Bank Balance : END OF MONTH	\$ 14,194.67
Less Unpresented Cheques	\$ -
Plus Outstanding Deposits	\$ -
Total (Required to equal cash book balance)	\$ 14,194.67

Is account correctly reconciled ?

YES

Comments:

Unpresented Cheques:

Date	Cheque No.	Amount

Outstanding Deposits:

Description	Amount

Bull Creek Primary School Canteen
Monthly Income Statement for Year Ending 31st December 2022
Current to: 30 Sep 2022

Income	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD	Last Yr Total
Cash Sales		628.65	2,366.10		1,748.40	2,259.45		3,500.75	1,217.05				11,720.40	19,482.85
Interest Income													0.00	0.00
Miscellaneous		95.00											95.00	200.00
Online Sales		5,712.40	6,427.10	5,255.30	7,537.90	7,749.60	5,843.53	17,411.54	17,204.02				73,141.39	62,232.40
Card Sales													0.00	0.00
Other													0.00	0.00
Total Income	0.00	6,436.05	8,793.20	5,255.30	9,286.30	10,009.05	5,843.53	20,912.29	18,421.07	0.00	0.00	0.00	84,956.79	81,915.25
Expenses														% sales
Food Purchases		335.00	5,606.59	3,934.53	2,193.93	7,716.33	2,982.89	13,576.11	7,917.21				44,262.59	39,244.39
Petty Cash - Food	400.00	400.00	900.00	400.00	800.00	400.00	400.00	1,200.00	800.00				5,700.00	7,700.00
Wages		1,197.00	4,126.37	1,642.19	2,762.35	2,562.40	1,424.05	5,678.02	3,925.59				23,318.57	22,464.35
Wages - Taxation				557.32			725.47						1,282.79	1,960.00
Superannuation				288.00			696.00						984.00	2,381.92
Workers Comp Ins					1,477.00	59.00		1,043.00					0.00	0.00
Equipment													2,579.00	218.00
Miscellaneous Fees etc		95.00				463.00	628.00	229.50					1,415.50	1,605.15
Quick Cliq Commission		188.43	211.73	172.94	247.50	210.22	143.98	437.82	425.12				2,037.74	1,841.47
Card Refunds													0.00	0.00
Total Expenditure	400.00	2,215.43	10,845.29	6,994.98	7,480.78	11,410.95	7,000.39	22,164.45	13,067.92	0.00	0.00	0.00	81,580.19	77,415.28
This Year														
Profit & (Loss)	Month	400.00	4,220.62	-2,052.09	-1,739.68	1,805.52	-1,401.90	-1,252.16	5,353.15	0.00	0.00	0.00	3,376.60	4,499.97
	Year to Date	-400	3,821	1,769	29	1,834	432	-724	-1,977	0.00	0.00	0.00		23%
Transfers (to)/from general account														0
Last Year														
Profit & (Loss)	Month	-400	2,293	893	-1,081	2,607	-293	133	1,884	276	859	-3,005	4,499.97	23%
	Year to Date	-400	1,893	2,786	1,705	4,312	4,354	4,487	6,371	6,646	7,505	4,500		