



## P&C MINUTES

Bull Creek Primary School Parents and Citizens Association

*7 April 2022 at 6.30pm in the Library and via Microsoft Teams online*

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### In Attendance

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*Library:* Ana Haynes (AH), Janelle Osenton (JO), Julie McCarthy (JM), Maria Masilang (MM), Nicky Stott (NS), Sharon Marchenko (SM), Tracey Owen (TO)

*Teams:* Amanda Green (AG), Helen Britza (HB), Hari Kirupanather (HK), Ivonne Whitehouse (IV), Jessie Jiang (JJ), Olivia Watling (OW), Rachel King (RK)

*Apologies:* Chris Hodson (CH), Dilshad Dhaliwal (DD), Erin Curnow (EC), Hayley Hope-Johnson (HHJ), Lydia U (LU), Melissa Turner (MT), Martin Lau (ML), Michelle Cronin (MC), Wendy Angelatos (WA)

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### Approval of Minutes

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Previous minutes approved. Motioned by HK, seconded by AG.

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### Business Arising from Previous Minutes

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#### 1. Confirmation of the 5 year plan

Still some amendments to be made to the wording of Priority 6 – relating to LOSCII/ afterschool care.

Wording to be refined and agreed between SM and JO.

ALL AGREED to approve the 5 year plan, including budget items.

LOSCII discussion – IW to contact Jenny (LOSCII manager) to understand if/what they are doing to increase LOSCII intake capacity asap, but especially by beginning of next year. If they don't have plans IW to request they consider engaging a third party to run activities for kids (such as kidz in sport, craft, science, martial arts) to increase their intake using an authorised and insured company. LOSCII have the lease to use the undercover areas after school hours so the school can't engage an independent party while their lease gives them sole use over this area after school hours. BCPS's interest is to try to have enough capacity for the demand, including kindy kids.

#### 2. Online forms

An action from the 5 year plan is to look at options for streamlining form completion and payments.

SM has requested that we don't look into it at this stage. SM is on a working group with Department of

Education regarding the rollout of their new software which will replace Connect. The software is in a trial phase, it integrates a number of services including notifications. Realistically it may not be available until end of 2023. It is likely that the core functionality would be free but the school would need to pay for add on functionality such as forms and payments.

### 3. P&C Vaccination confirmations

P&C members who are frequently on site (other than school pick up/drop off) are still required to have current vaccination status. SM believes that all regular volunteers have complied with providing their vaccination status so no further action is required at this stage.

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## President's Report

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Most items are covered in the sub-committee updates so nothing additional to report.

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## Treasurers' Report

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*See attached report which was circulated prior to the meeting.*

Key points are that the canteen broke even this month, and is running at a very low profit for the year. We will need to monitor this. Expecting it won't be an issue as orders have been up the last few weeks.

P&C has paid \$10,000 of the Ipad money, but more still needs to be paid.

MM to add approved budget items from the 5 year plan into our 'Committed Funds' tally so that we know how we are tracking against our raised funds.

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## Committee Reports

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### BOOK CLUB

Samiha is currently working full time, and Lauren had Covid during packing last time so a huge thank you to Dilshad who coordinated packing and distribution, with Ana who stepped in at short notice. AH to organise a date stamp and has offered to stamp all brochures prior to circulation. She will also bring trolley in for distributing brochures and books to classes. This rounds orders close Fri 13 May.

### CANTEEN

Carrie Keegan has resigned from her position effective 29 April 2022. She's taken on full time work elsewhere. The Canteen Committee met Wednesday 4<sup>th</sup> May and agreed that the position needed to be filled urgently as Kylie has requested some leave in the coming weeks. OW, as a regular volunteer, had shown an interest in the position. Since only two people applied last time, it didn't seem beneficial to advertise and delay the process given the need to appoint asap. Especially due to the pressures that school admin and the P&C committee are already under. The Canteen Committee, with support of SM, agreed to appoint OW as the canteen assistant. Congratulations Olivia!!

Kylie is in negotiations with Rossmoyne PS regarding canteen days on Tuesday's and Thursday's. Rossmoyne are anticipating orders of approximately 100 meals per day. BCPS will deliver the meals to Rossmoyne PS. Rossmoyne PS currently don't want to offer drinks but this will reduce the financial viability for our canteen so inclusion of drinks, or the pricing, needs to be negotiated especially given staffing costs of delivery. SM has

requested and NS has confirmed that the canteen will continue to offer BCPS students meals on any of the days that the canteen is open. From Term 3 the canteen it is proposed that the canteen will be open to BCPS 5 days/ week.

### **UNIFORM SHOP**

AG would like a second person to nominate to assist in the uniform shop. Cecilia Kevan hasn't been assisting in the uniform shop this year so there is currently no reliable back up that fully understands the uniform shop processes. Jessie Jiang offered to be the back up person at the uniform shop. She will meet AG this Monday to understand more about what is involved. JO is happy to continue as the 'back up, back up'.

The fleece jackets are being phased out, size 4 and size 6 are now only available in fleece jumpers. An additional jumper order is expected next week.

AG asked admin whether there was any progress on naming the factions so she can get on with ordering hats as hat supplies are very low and they new hats have a significant lead time. We also have sporting carnivals coming up in Term 3. SM advised this has not been decided yet.

### **FUNDRAISING COMMITTEE**

Mothers Day – Huge thank you to Chris Hodson for his foresight and planning to make 400 potted plants for mothers day this year. The gifts were well received. The kids were all very polite during purchasing. Approximately 300 plants were sold, with 100 leftover to sell at the election day. A profit of approximately \$750 was made after costs were incurred. Thanks to AG, MC and Sarah Hodson for helping on the stall.

Disco – has been moved to Friday 5<sup>th</sup> August (Term 3, week 3). Theme is Winter Wonderland. Sarah Hodson has offered to organise it. NS stated 'Thank goodness the Hodson's are back!!', ALL AGREED! The theme will be kept fairly simple as its close to Book Week. Sarah is liaising with Ms Perna regarding artwork for the venue. HB enquired about the igloo made for the sculpture walk. RK advised that the igloo was damaged over school holidays. Nic Gascoyne has offered to be DJ, she's a Zumba instructor who is high energy and has all the equipment and music, including a disco ball. Alternative venues have been investigated. MAJORITY AGREED to keep the venue at the school as no other suitable venues were available.

Election Day Sausage Sizzle – in 1.5 weeks. Bread and meat ordered, council approval obtained. Signup for volunteers generated. IW has drafted the flyer. Committee has met and have most things underway. We still need more volunteers. Connect notice, FB and year rep messages to go out asap. Need an additional person to coordinate each shift – IW to do one and EC to do the other. JO doing set up. OW doing pack up with NS. LU will collect cash from OW/NS at the end of the event.

NS to arrange an ipad for the P&C to use. Scott (school IT guy) to wipe the ipad, connect it to the school wifi, set up square and connect it to the reader ready for the P&C Election Day fundraiser. Scott only in on Tuesdays. Nicky to drop of items, including a charger to be used for fundraising events and uniform shop.

Events calendar tabled. Some dates still to be confirmed. To be discussed further at the next meeting.

### **PLAYGROUND COMMITTEE**

Kindy bike path installed. The new bike path and new playground are well utilised and the kids are enjoying it. There was a shortfall in the costs of the bike path so Dr Jags covered the shortfall.



Busy bee is proposed for Sat 29 October (week 3 Term 4). The playground committee met, a list of tasks was discussed and forwarded to school admin. School admin have some additions to the tasks list. This will be discussed further by the committee at the next meeting. Timing may need to be re-considered in the context of the Fathering Project – dads & kids campout (currently proposed for week 5, Term 4), with movie night the following week (week 6).

Ship Shape project was discussed, it is hoped that the works can be completed over January school holidays to minimise disruption to the students, reduce the need for fencing and prior to the construction costs going up mid January. JO provided the task list and costs to SM again to consider. The Playground Committee have offered to progress this in anyway that they can. The initial consideration is contacting Programmed and determining how much of the works is permitted to be undertaken by parents to keep costs low now that all construction costs have increased so much in the last 12 months.

## **FATHERING PROJECT**

Two successful Kalamunda bushwalks were held this year, an additional walk is proposed at Bibra Lake in June. They had a reasonable attendance at both Kalamunda events, however they have both extended to be very lengthy walks and may not be suitable for all kids/parents. AH wondered about whether the events on offer could be tied back into more inclusive events taking into account parents with multiple and/or young kids. JO explained that the school supports two annual dad/kids events and two annual dads events, then it's up to the dads to run other incidental catch ups which may or may not include the kids. Events instigated by other dads are likely to follow their interests which is how the bush walks have evolved. Any dads are welcome to initiate plays in the park, laser tag, pub catch ups etc to engage other dads.

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## **Principal's Report**

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*See attached report. Discussions related to SM updates include:*

COVID – SM reiterated the challenges of COVID especially given the recent increase in case numbers at the school. There is also difficulty finding relief staff. She emphasised the need for parents to comply with guidelines so that unwell children do not attend school. This has particularly been an issue during NAPLAN testing.

Swimming lessons – JO requested that the kids be walked under the 'wall' of showers at Riverton prior to hopping on the bus. The teacher meeting point could be close to the shower wall to facilitate this. SM/TO/JM to attend the site to understand the options but they are concerned about the practicalities and timing for this.

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## **Correspondence**

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- WACSSO sent a letter advising that our region does not have a representative and encouraged P&C members to stand as the region representative. Please contact JO if you would like more information.

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## **General business**

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1. School Board – congratulations to Hari for being selected as a school Board member. That is fantastic news for the school and the P&C.

2. Tables – MC requested that 2 fold up tables be purchased for the P&C because she couldn't find any for the Mother's Day stall. Usually the P&C uses the school fold up tables which are stored in the cupboard near the canteen block. MAJORITY AGREED to purchase 2 tables from Bunnings for \$100.  
MC to Action and deliver tables to the P&C shed.
3. PEAC – traffic issues – a number of committee members noted that on the mornings that the PEAC students arrive at school the PEAC parents disregard parking safety considerations. They regularly double park, in some instances parking and leaving their car in the middle of the street, even if there is an empty bay nearby. It exacerbates the usual traffic issues and creates a safety risk. JM/TO to write to the PEAC coordinator to advise of the issue and correct traffic procedures at the school.

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Next Meeting

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7 June 2022

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Meeting Closed

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8.29pm